



Plattsburgh, New York

Randal J. Stone
Assistant Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
stoner@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Donald Kasprzak
Members of the Common Council

FROM: Assistant Fire Chief, Randal Stone

DATE: November 15, 2012

RE: Fire and Ambulance Responses

For this week's period: Thursday, November 8, 2012 to Wednesday, November 14, 2012
our Department has responded to the following:

Fire Calls	19
	1 cooking fire
	7 system activations
	5 EMS assist
	1 over pressure rupture
	1 MVA
	2 excessive heat/scorch burns
	1 service call
	1 electrical wiring issue

Ambulance Calls	37
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Mutual Aid by CVPH	5
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BUILDING INSPECTOR'S COMPLAINT REPORT: 11/13/12

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	DATE OF CORRECTION
10/31/2012	5	CLUB RD	REBUILDING PORCH IN OVAL HISTORIC DISTRICT	JM	PLANNING BOARD APPROVALS AND BUILDING PERMITS FOR BOTH UNITS ON FILE IN OFFICE	NO CORRECTION REQUIRED	
11/6/2012	47	DRAPER AVE	SOME WINDOWS DO NOT OPEN, ELECTRIC HEATERS TRIPPING BREAKERS	KB		CORRECTIVE ACTION IN PROCESS	
11/7/2012		MACOMB ST	ACTIVITY IN VACANT LOT	KB		CORRECTIVE ACTION IN PROCESS	
11/8/2012	137	MARGARET ST (34 COURT ST)	HAVE TO TAKE STAIRS TO CLOSEST PUBLIC RESTROOM IN PUBLIC OFFICE, CLIENT USES CRUTCHES	CB		CORRECTIVE ACTION IN PROCESS	
11/8/2012	53	STANDISH ST	REFERRED BY CLINTON COUNTY DEPARTMENT OF SOCIAL SERVICES FOR A HOUSING INSPECTION	KB		CORRECTIVE ACTION IN PROCESS	
11/8/2012	72	BRINKERHOFF ST	NUMBER OF NON BLOOD RELATED ADULTS	CB		CORRECTIVE ACTION IN PROCESS	

CITY OF PLATTSBURGH, NY

STATEMENT OF CASH RECEIPTS

Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning October 25, 2012 and ending on October 31, 2012 inclusive.

Purpose for which Received		Amount
6124-2450	Commissions	-
6126-2613	Overdue Charges	298.76
6126-2650	Sale of Scrap - Library Auction	-
6126-2655	Minor Sales	206.42
6127-2690	Lost/Damaged Property	28.00
6127-2701	Refund Prior Year Expense	-
6127-2705	Gifts and Donations	-
6127-2755	Trust Fund Income	-
6227-2760	CEF Library System	-
6330-3840	State Library Aid	-
6330-3842	State Aid	-
		-
	General	533.18
	Sales Tax @ 8.0% (Minor Sales - Supplies Only) T&A	8.88
	TOTAL	542.06

Dated, Plattsburgh, NY: November 2, 2012

Signed by Jamie A. Parrotte, Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:
Five hundred forty-two and 06/100 dollars this 2nd day of November 2012.

Richard A. Marks
City Chamberlain

SET_17_CPI
CITY OF PLATTSBURGH 1001
MISCELLANEOUS CASH
Date / Time : 11/02/12 15:23
Payment : \$ 533.18
Receipt # : 216745
Check/Credit Card #: MULTIPLE
Clerk : 1427slav



Plattsburgh Police Department

45 Pine Street

Plattsburgh, New York

518-563-3411

518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

November 8, 2012

Mayor Donald M. Kasprzak
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Gentlemen:

I respectfully request your approval for the promotion of Corporal Peter Mitchell to the position of Sergeant effective 11/16/12. This position is vacant due to the upcoming retirement of Sergeant Chris King on 11/13/12. Corporal Mitchell is on the promotional list and meets all requirements for this position.

Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls



Plattsburgh Police Department
45 Pine Street

Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

November 8, 2012

Mayor Donald M. Kasprzak
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Gentlemen:

I respectfully request your approval for the promotion of Officer Jarrod Trombley to the position of Detective effective 11/16/12. This position is vacant due to the recent retirement of Detective Brian Major. Officer Trombley is on the promotional list and meets all requirements for this position.

Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls

JOHN E. CLUTE, ESQ.
CORPORATION COUNSEL
CITY OF PLATTSBURGH

121 Bridge Street
Plattsburgh, New York 12901

tel: 518-563-4884
fax: 518-563-5845
email: john@cctlaw.com

November 9, 2012

To: Mayor and Council

From: John E. Clute

re: Labor counsel contract renewal

The City's contract for legal services in labor matters with the firm of Goldberger and Kremer expired 9/30/2012. Attached is a proposal from the firm to provide legal services for the next three years, ending 10/31/2014. Although the contract is for a three year term, it may be terminated by either party on notice to the other. Professional services are not required to be competitively bid, however we are required to have a policy concerning the procurement of such services. The City's purchasing policy was amended July 26, 2012. The section on professional services is set forth below. In my opinion the rates quoted for services is reasonable and perhaps somewhat less than the standard hourly rate charged by lawyers with comparable experience.

In 2007 the City solicited proposals from other firms who practice in the labor area and the rates quoted were higher than the rates charged by Goldberger and Kremer. Although we have not solicited proposals since 2007, the annual increase in labor representation costs is less than the average annual increase in wages and benefits for city employees. We could solicit proposals from other labor firms, but many firms will not respond unless there is a "vacancy" because they realize that unless the municipality needs to fill a vacancy, or has decided to change counsel, the request for proposals is merely to document an effort to shop for the best price. Incumbent counsel has the advantage of familiarity with City labor contracts, arbitration decisions (most of which are unreported) and, most importantly, a relationship with department heads. Unless the Mayor and Council are dissatisfied with Goldberger and Kremer's services, I recommend the proposal from the firm be accepted.

Labor Counsel Contract Service Costs

year	part A	ann % increase	part B	ann % increase
2007	\$ 30,000.00	0%	\$ 165.00	0
2008	\$ 30,900.00	3%	\$ 170.00	3%
2009	\$ 31,800.00	3%	\$ 175.00	3%
2010	\$ 32,700.00	3%	\$ 180.00	3%
2011	\$ 33,600.00	3%	\$ 185.00	3%
2012	\$ 33,600.00	0%	\$ 185.00	0%
2013	\$ 34,800.00	4%	\$ 195.00	5%
2014	\$ 36,000.00	3%	\$ 205.00	5%

The contract term is from 10/1 to the following 9/30

Part A services are labor contract negotiation services.

Part B services are hourly rate charges for representation in hearings.

City of Plattsburgh Purchasing Policy, revised 7/26/2012

3. Procurement of professional services. Professional services or services requiring special or technical skill, training, expertise or familiarity with the policies, procedures, past practices and operational decisions of the City. The individual, company or firm must be chosen based on accountability, reliability, responsibility, skill, conflict of interests, reputation, education and training, judgment, integrity, continuity of service and moral worth. Furthermore, certain professional services to be provided to the City, e.g., legal and accounting services, impact liability issues of the City and its directors, including securities liability in circumstances where the City is issuing bonds. These qualifications and the concerns of the City regarding its liability and the liability of its officers are not necessarily found or addressed in the individual, company or firm that offers the lowest price and the nature of these services are such that they do not readily lend themselves to competitive procurement procedures.

In determining whether a service fits into this category, the City shall take into consideration the following guidelines: (a) whether the services are subject to state licensing or testing requirements; (b) whether substantial formal education or training is a necessary prerequisite to the performance of the services; and (c) whether the services require a personal relationship between the individual and the officers of the City. Professional or technical services shall include but not be limited to the following: services of an attorney (including bond counsel); services of a physician; technical services of an engineer engaged to prepare plans, maps and estimates; services of a certified public accountant; investment management services; printing services involving extensive writing, editing or art work; management of City-owned property; and computer software or programming services for customized programs, or services involved in substantial modification and customizing of pre-packaged software.

Banking and insurance services shall be procured by RFP submitted to not less than three providers.

BRYAN J. GOLDBERGER*
BRIAN S. KREMER

ALFRED L. GOLDBERGER
OF COUNSEL
*ALSO ADMITTED IN PENNSYLVANIA

GOLDBERGER AND KREMER
ATTORNEYS AND COUNSELORS AT LAW
39 NORTH PEARL STREET
SUITE 201
ALBANY, NEW YORK 12207
518/436-8313
FAX NO. 436-8316

SCHENECTADY OFFICE
224 STATE STREET
SCHENECTADY, NEW YORK
12305
518/393-3688
FAX NO. 372-2173

November 6, 2012

VIA E-MAIL john@cctlaw.com

John E. Clute, Esq.
City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901

Re: Labor Services Contract

Dear John:

As we recently discussed, my firm's agreement with the City of Plattsburgh to act as its labor relations representative expired September 30, 2012. Our current agreement separates the services we perform into two categories: Part A services and Part B services. We propose to continue our relationship on the following terms:

For Part A Services

\$33,600 per year or \$2,800 monthly from October 1, 2012 through September 30, 2013
\$34,800 per year or \$2,900 monthly from October 1, 2013 through September 30, 2014
\$36,000 per year or \$3,000 monthly from October 1, 2014 through September 30, 2015

For Part B Services

\$185 per hour from October 1, 2012 through September 30, 2013
\$195 per hour from October 1, 2013 through September 30, 2014
\$205 per hour from October 1, 2014 through September 30, 2015

The rates set forth for 2012-2013 are the same rates which were paid for 2011-2012. Although the expired agreement states that our office would be handling matters involving the Municipal Lighting Department, another firm has been assigned those duties. Therefore, I would like to remove matters involving the Municipal Lighting Department from the scope of services to be

performed.

Please contact me should you have any questions or comments.

Very truly yours,

GOLDBERGER AND KREMER

A handwritten signature in cursive script that reads "Brian S. Kremer/jh".

Brian S. Kremer

BSK:jh

cc: Mayor Kasprzak



Plattsburgh, New York

Community Development Office
41 City Hall Place
Plattsburgh, New York 12901-2936
518-563-7642
Fax: 518-563-4208
hartmannm@cityofplattsburgh-ny.gov

November 8, 2012

Mayor Kasprzak and Common Council
41 City Hall Place
Plattsburgh NY 12901

Re: Project HOME 2009-21
Property Owner: Shaffer
10 Kim Court
Plattsburgh NY 12901

Dear Mayor and Councilors:

We have reviewed the bids received on November 7, 2012 for rehabilitation work for the above-mentioned project located in the City of Plattsburgh. This project addresses the replacement of roofing and installation of ice and water guards of a one-family home.

One (1) contractor submitted a bid on the above project. We recommend that B&E Development be awarded the contract for \$15,050.00. This project will be funded by the 2009 HOME program.

Thank you for your consideration concerning this rehabilitation project.

Respectfully submitted,

Kenneth M. Primard
Rehabilitation Specialist

mh
cc: Files

CITY OF PLATTSBURGH

Community Development Office
Housing Rehabilitation Program

COST ESTIMATE AND PROPOSAL SUMMARY

Application No. Home # 27-2009 DHCR Property Owner: Chris + Sherrie Shaffer

Property Address: 10 Kern Ct
(Street) (City)

Invitations Provided To	Date
1. _____	_____
2. _____	_____
3. _____	_____
5. _____	_____
6. _____	_____

	Contractor Bid Received	Bid Cost	Rehab Specialist Recommendation	
			Accept	Reject
1.	<u>B+E Development</u>	<u>\$ 15,050⁰⁰</u>	_____	_____
2.	_____	\$ _____	_____	_____
3.	_____	\$ _____	_____	_____
4.	_____	\$ _____	_____	_____
5.	_____	\$ _____	_____	_____
6.	_____	\$ _____	_____	_____

Comments This project will be funded by the 2009
DHCR HOME Grant.

Sherrie Shaffer _____ Kenneth M. [Signature] 11/7/12
Owner Date Rehabilitation Specialist Date

Note: Contract award made at time of final City Council action on this rehabilitation case.



Plattsburgh, New York

Community Development Office
41 City Hall Place
Plattsburgh, New York 12901-2936
518-563-7642
Fax: 518-563-4208
hartmannm@cityofplattsburgh-ny.gov

November 8, 2012

Mayor Kasprzak and Common Council
41 City Hall Place
Plattsburgh NY 12901

Re: Project HOME 2009-20
Property Owner: Witt
20 Montcalm Avenue
Plattsburgh NY 12901

Dear Mayor and Councilors:

We have reviewed the bids received on November 7, 2012 for rehabilitation work for the above-mentioned project located in the City of Plattsburgh. This project addresses the installation of new energy efficient doors and windows, smoke detectors, replacement of existing entry decks and stairs, and removal/replacement of carpeting.

One (1) contractor submitted a bid on the above project. We recommend that Scott Witt, Peaseleeve Rd, be awarded the contract for \$15,498.00. This project will be funded by the 2009 HOME program.

Thank you for your consideration concerning this rehabilitation project.

Respectfully submitted,

Kenneth M. Primard
Rehabilitation Specialist

mh
cc: Files

CITY OF PLATTSBURGH

Community Development Office
Housing Rehabilitation Program

COST ESTIMATE AND PROPOSAL SUMMARY

Application No. HOME # 20-2009 DHCR Property Owner: LENORA WITT

Property Address: 20 MONTCALM AVE
(Street) (City)

	Invitations Provided To	Date
1.		
2.		
3.		
5.		
6.		

	Contractor Bid Received	Bid Cost	Rehab Specialist Recommendation Accept	Reject
1.	<u>SCOTT WITT</u>	<u>\$ 15,498⁰⁰</u>		
2.		\$		
3.		\$		
4.		\$		
5.		\$		
6.		\$		

Comments This project will be funded by the 2009
DHCR HOME Grant

<u>Lenora B. Witt</u>	<u>Ken M. Rind</u>	<u>11/7/12</u>
Owner	Rehabilitation Specialist	Date

Note: Contract award made at time of final City Council action on this rehabilitation case.



Plattsburgh, New York

Community Development Office
41 City Hall Place
Plattsburgh, New York 12901-2936
518-563-7642
Fax: 518-563-4208
hartmannm@cityofplattsburgh-ny.gov

November 13, 2012

Mayor Kasprzak and Common Council
41 City Hall Place
Plattsburgh NY 12901

Re: Project HOME 2009-22
Property Owner: D'Alessandro
43 Standish Street
Plattsburgh NY 12901

Dear Mayor and Councilors:

We have reviewed the bids received on November 7, 2012 for rehabilitation work for the above-mentioned project located in the City of Plattsburgh. This project addresses the installation of new energy efficient 1" foam board and vinyl siding new front porch and smoke detectors, replacement of Bilco basement entry door and stairs.

One (1) contractor submitted a bid on the above project. We recommend that William Jost, PO. Box 888 Plattsburgh NY, be awarded the contract for \$22,250.00. This project will be funded by the 2009 HOME program.

Thank you for your consideration concerning this rehabilitation project.

Respectfully submitted,

Kenneth M. Primard
Rehabilitation Specialist

mh

cc: Files

CITY OF PLATTSBURGH

Community Development Office
Housing Rehabilitation Program

COST ESTIMATE AND PROPOSAL SUMMARY

Application No. HOME #22-2009

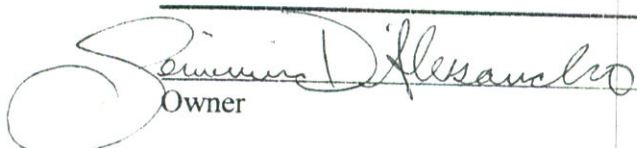
Property Owner: GENEVIEVE D'ALESSANDRO

Property Address: 43 STANDISH ST PLATTSBURGH NY
(Street) (City)

Invitations Provided To	Date
1. _____	_____
2. _____	_____
3. _____	_____
5. _____	_____
6. _____	_____

	Contractor Bid Received	Bid Cost	Rehab Specialist Recommendation	
			Accept	Reject
1.	<u>B12 DEVELOPMENT</u>	<u>\$22,250⁰⁰</u>	_____	_____
2.	_____	\$ _____	_____	_____
3.	_____	\$ _____	_____	_____
4.	_____	\$ _____	_____	_____
5.	_____	\$ _____	_____	_____
6.	_____	\$ _____	_____	_____

Comments _____


Owner

 11/13/12
Date Rehabilitation Specialist Date

Note: Contract award made at time of final City Council action on this rehabilitation case.